

**OFFICIAL PROCEEDINGS
BOARD OF EDUCATION
CHAGRIN FALLS EXEMPTED VILLAGE SCHOOLS
DECEMBER 17, 2007**

The **REGULAR MEETING** of the Board of Education of the Chagrin Falls Exempted Village School District was held on Monday, December 17, 2007 at 5:00 p.m. in the Lewis Sands Community Room. President Bethany Hurtuk called the meeting to order.

MEMBERS PRESENT: Dr. Bethany Hurtuk, President
Dr. Anne B. Thomas, Vice President
Mr. Pearce Leary, Member
Mrs. Karen Penler, Member
Mr. Rob Weber, Member

ALSO PRESENT: Mr. Stephen Thompson, Superintendent
Mr. Robert Hunt, Assistant Superintendent
Mrs. Anne Spano, Treasurer/CFO

VISITORS: Gail Borkowski, Michaele Masenthin, Kathy Beer (Shoenfelt),
Polly Mitchell, Lenny May, Mary Kay O'Toole, Michael Cappetta,
Alex Penler, Mario Piano, Rachel Jones

Pledge of Allegiance

Moved by Anne Thomas, seconded by Pearce Leary to approve the minutes of the **Special Meeting/Work Session** of November 5, 2007, and the **Regular Meeting** of November 19, 2007.

ROLL CALL: Yeas – Thomas, Leary, Penler, Weber, Hurtuk
Nays – None
Motion carried.

Treasurer's Reports

- a. November 2007 Fund Report
- b. November 2007 Bank Reconciliation
- c. November 2007 Check Payment Register
- d. November 2007 SM2
- e. Audit Committee Report – Gail Borkowski, Chairperson

Treasurer's Recommendations

Moved by Karen Penler, seconded by Rob Weber to approve the following recommendations:

- a. Approve the November 2007 Financial Reports as presented.
- b. Approve renewal of membership with the Ohio School Boards Association for the year 2008 at a cost of \$5,755 and participation in the Legal Assistance Fund at a cost of \$250.

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- c. Adopt **Resolution 07-065**, in approval of the Comprehensive Annual Financial Report for the period ended June 30, 2007, as recommended by the district’s Audit Committee.
- d. Adopt **Resolution 07-066**, approving the submission of the Comprehensive Annual Financial Report for the period ended June 30, 2007, to the Government Finance Officer’s Association before the December 31, 2007 deadline.
- e. Approve the following donations:

<u>FROM</u>	<u>FOR</u>	<u>AMOUNT</u>
Chagrin Falls Dads’ Club	Gurney School Shed Project	\$700.00
National BoraXX Corp.	Gurney School Shed Project	\$500.00
Gary McClurg	Gurney School Shed Project	\$660.00

- f. Approve participation in a consortium with The Educational Service Center of Cuyahoga County (fiscal agent) for Title III (Limited English Proficient) federal funding for the 2007-2008 school year. Our district’s allocation is \$2,060.

ROLL CALL: Yeas – Penler, Weber, Leary, Thomas, Hurtuk
 Nays – None
 Motion carried.

Mr. Pearce Leary was nominated by Karen Penler for appointment of President Pro Tempore to preside at the 2008 Organizational Meeting.

Moved by Karen Penler, seconded by Rob Weber to close nominations.

Roll call vote on appointment of President Pro Tempore.

ROLL CALL: Yeas – Penler, Weber, Leary, Thomas, Hurtuk
 Nays – none
 Motion carried.

Audience/Community Participation

- a. Mario Piano – November 5, 2007 meeting.
- b. CFEA thanked the Board for the holiday staff reception.

Superintendent’s Reports

- a. International Baccalaureate (IB) Program
 - Mr. Robert Hunt, Assistant Superintendent
 - Dr. Rachel Jones, Gurney Principal

Superintendent Recommendations

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Moved by Karen Penler, seconded by Anne Thomas to approve the following recommendations:

- a. Accept the resignation of **Debra Gebler** from .66 of her service contract of H.S. Assistant Cheerleading Coach/Winter, effective for the 2007-2008 school year.
- b. Accept the resignation of **Lisa Salyers** from .33 of her supplemental contract of National Honor Society Advisor, effective for the 2007-2008 school year.
- c. Adopt **Resolution 07-067** Memorandum of Understanding between the Chagrin Falls Education Association and Chagrin Falls Board of Education for 3% pay increases to the salary and supplemental schedules for the 2007/08, 2008/09 and 2009/10 school years. Pay for the 2007/08 school year shall be retroactive to September 1, 2007.
- d. Adopt **Resolution 07-068** Memorandum of Understanding between the Ohio Association of Public School Employees and the Chagrin Falls Board of Education for a 3% increase for the 2007/08 school year. Pay for the 2007/08 school year shall be retroactive for all wages earned on or after July 1, 2007 including steps.
- e. Approve a 3% increase in administrative salaries and other benefits for the following administrators for the 2007-2008 school year:

William Holzheimer, Transportation Manager
Christine Jackson, Pupil Services Director
Rachel Jones, Gurney School Principal
Annette Morud, Business/Facilities Manager
Charles Murphy, Intermediate School Principal

- f. Approve a 3% increase in exempt salaries and other benefits for the following exempt employees for the 2007-2008 school year:

Lunette Baldwin, Payroll/Benefits Specialist
Toni Cordaro, Bookkeeper/Secretary to the Treasurer
Joanne Lynch, Pupil Services Secretary
Cathleen Mathews, Assistant Treasurer
Christine Sobolewski, Assistant Superintendent Secretary
Carol Willert, .5 Facilities/Business Secretary
.5 Community Education Secretary
Barbara Wilson, Administrative Assistant to the Superintendent

- g. Approve a 3% increase in salary for **Raymond Haase**, Community Education Director, effective for the 2007-2008 school year.
- h. Approve a 3% increase in salary for **Gregory Gamm**, EMIS Coordinator, effective for the 2007-2008 school year.
- i. Approve a 3% increase in salary for **Leonard May**, Community Relations Director, effective for the 2007-2008 school year.

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- j. Approve a \$1,000 monthly stipend for **Annette Morud** beginning November 15, 2007 through June 15, 2008 for assuming the duties and responsibilities of the Food Service Director.
- k. Approve the following substitutes, as needed, for the 2007-2008 school year (contingent upon the receipt of a negative TB test and a fingerprint check through BCI/FBI which reflects no conviction of any felony, any misdemeanor that would be a felony on the second offense, any sex offense, any offense of violence, any theft offense, or any drug abuse offense):

Certificated:

Susan Moyse, K-8

Margaret Salas, Pre-K – 3

Non-Certificated:

Susan Harr, Aide

Alan Zdolshek, Bus Driver

- l. Approve a stipend payment in the amount of \$50.00 (per meeting attended) to **Kathryn Warren** for her services on the Local Professional Development Committee (L.P.D.C.) for the 2007-2008 school year.
- m. Approve \$500.00 stipend payments to the following teachers for serving as Mentor Teachers for Entry-Year Teacher/International Visiting Teacher for the 2007-2008 school year (Grant Funded): **Kathleen Beer and Heidi Stapulionis.**
- n. Approve a stipend payment to **Lisa Salyers** in the amount of \$1,000.00 for E.Y.T. Praxis Testing Preparation for the 2007-2008 school year (Grant Funded).
- o. Pay a stipend to the following teachers for serving as Coordinators, Youth Preventative Service Program for the 2007-2008 school year (Safe and Drug Free Grant Funded):

Brian McKenna - \$800.00

Michael Sweeney - \$600.00

- p. Employ the following supplemental/service contracts for the 2007-2008 school year:

***Lauren Epprecht, Assistant High School Cheerleading-Winter (.66), Schedule 1, Level 1**

***Service Contract**

- q. Employ the Chagrin Falls School personnel for the Community Education 2007-2008 programs as indicated:

Michelle Zdolshek, Young Readers and Writers - \$42.50/hour

Rachel Gebler, Young Readers and Writers - \$42.50/hour

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- r. Approve the following unpaid volunteers to the District's sports program. Said approval to allow for coverage under the district's general liability insurance policy:

Winter: **Marc Cahalane** (Swimming/Diving)

- s. Enter into a contract with **Patricia Jerme**, RN, independent service provider, for the provision of *Substitute* Nursing Services for the contract period October 2007.
- t. Approve **Resolution 07-069**, accepting the bid of Four Hundred Dollars (\$400.00) for the 1994 F250 Ford Pick-up Truck, VIN Number 2FTHF26H5RCA77530, from James Lisy.
- u. Approve **Resolution 07-070**, entering into an agreement for Admission of Tuition Pupils with the Educational Service Center of Cuyahoga County (North Coast Academy) for educational purposes for the 2007-2008 school year.

ROLL CALL: Yeas – Penler, Thomas, Leary, Weber, Hurtuk
 Nays – None
 Motion carried.

Executive Session

In accordance with Ohio Revised Code 121.22 (G).1., it was moved by Anne Thomas, seconded by Pearce Leary to go into Executive Session at 6:35 p.m. to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee. The Board invited Karen Wise and Liz O'Neil into Executive Session.

ROLL CALL: Yeas – Thomas, Leary, Penler, Weber, Hurtuk
 Nays – None
 Motion carried.

The Board reconvened to Public Session – no action taken – at 7:15 p.m.

Other Business

- Pearce Leary recognized all Board Members for their work and commitment to the district this past year. Bethany Hurtuk and Anne Thomas were recognized for their service on the board and their dedication to the school district during their terms.
- The Board discussed changing the start time of work sessions from 6:30 p.m. to 7:30 p.m.
- Superintendent Stephen Thompson informed the board of upcoming (drug and alcohol-free) events to be sponsored by the Student Advisory Committee.

Announcement of Next Meeting:

January Tax Budget Hearing and Organizational Meeting: Tuesday, January 8, 2008, 6:30 p.m. in the Lewis Sands Community Room

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Adjournment

Moved by Anne Thomas, seconded by Rob Weber to adjourn the meeting at 7:30 p.m.

ROLL CALL: Yeas – Thomas, Weber, Leary, Penler, Hurtuk
 Nays – None
 Motion carried.

President

Treasurer