CHAGRIN FALLS EXEMPTED VILLAGE SCHOOLS

BUILDING RENTAL PERMIT/APPLICATION

Please use permits specific to the Performing Arts Center and Harris Stadium when renting these facilities

Date:_____

You are hereby notified that permission has been granted to:

_____

(organization)

_____

(applicant) (applicant's phone #)

_____

(applicant's address)

for use of _____

at the _____ School on _____

between the hours of _____and _____

for _____

(event)

in accordance with rental charges and rules and regulations of the Board of Education of Chagrin Falls Exempted Village School District.

☐ Proof of liability insurance - Mail to: Facilities Office, 400 E. Washington St. Chagrin Falls, OH 44022

☐ Special Set-up needed:

☐ Proceeds to go to charity:_____ (Refer to Superintendent's office for review)

Charges, PAYABLE IN ADVANCE, will be as follows:

Facility:_____ X _____ = $_____

(hours) rate/hour

Custodian:_____ X ___$37.75_____ = $_____

(hours) rate/hour

TOTAL = $_____

Please make arrangements for cafeteria employee with Food Service Director (247-2453)

Signature of Chagrin Falls Employee:_____

Signature of Applicant:_____

NOTE: All damage to property will be the responsibility of the renting organization.

Copies to: Facilities Office, Building Principal, Head Custodian, Treasurer's Ofc.