

CHAGRIN FALLS EXEMPTED VILLAGE SCHOOLS

Predator Guidelines

- I. Purpose:** These guidelines have been established as a protocol for all district employees to be used in response to any incident involving contact with a potential predator and the procedures to be used to communicate this information.
- II. Procedures:** The following scenarios depict how the District's protocol should be used to ensure that maximum student and staff safety standards are maintained:
- A. (Scenario 1) **You observe an unknown person or suspicious activity on school grounds. ***
1. If you suspect a person or incident poses potential danger, **immediately** report it to the office clearly noting the location of the person or incident.
 2. Otherwise, approach the individual and inquire as to why the person is on school grounds. If the person has a legitimate purpose to be on campus, instruct the individual to proceed directly to the building office and properly register. **All staff members** must consistently practice this procedure in order for it to be effective.
 3. **If the person DOES not** have a legitimate reason to be on school grounds, politely ask the individual to leave the property.
 - a. Report the incident to the office immediately; the office will contact local law enforcement and inform the superintendent.
 - b. Gather as much data as possible including:
 - 1.) Description of the person (height, approx. age, gender, clothing, and any other pertinent information)
 - 2.) Observe and note if possible if they are driving a vehicle (license plate, make, model and color) and what direction the person exits the school grounds.
- * If an individual is confrontational, stop the engagement and contact the office immediately. Do your best to specify the location of the individual. The office will provide support and contact local law enforcement.*
- B. (Scenario 2) **Student reports that he/she was approached by a stranger and the individual attempted to entice the child into a vehicle or secluded area:**

1. Immediately take the child to the office and contact your building principal/guidance counselor and report all relevant information.
2. Administration will immediately contact law enforcement, the superintendent, and the student's parents. The administrator will begin the process of collecting and documenting all information.

III. Information Dissemination: The following guidelines shall be used for issuing a public warning utilizing the District's Dial Out Phone System:

- A. Administration determines that a student in the district is involved.
- B. The occurrence of an incident has been confirmed by administration.
- C. There is credible information that presents a threat of danger to other students in the District.
- D. There is sufficient descriptive information regarding the circumstances surrounding the incident.
- E. The superintendent or designated representative has given approval based upon the above criteria.

F. *In the event the Dial Out Phone System is used for a public warning, the superintendent shall contact the following:*

| | | |
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| Chagrin Falls Mayor | - | Tom Brick |
| Chagrin Falls Police Chief | - | James T. Brosius |
| Chagrin Falls Officer | - | Amber Dacek |
| South Russell Mayor | - | Matt Brett |
| South Russell Police Chief | - | Jim Wetzell |
| Bentleyville Mayor | - | Leonard Spremulli |
| Bentleyville Police Chief | - | Timothy Pitts |
| Moreland Hills Mayor | - | Susan Renda |
| Moreland Hills Police Chief | - | Tom Flauto |

IV. SAFETY PRECAUTIONS TAKEN: The following additional safety measures have been enacted:

- A. Guidelines regarding proper response have been given to staff.
- B. Additional cameras have been ordered for Gurney School that will cover the entrance and playground.
- C. Additional fencing is being placed at the Intermediate School
- D. Students have been instructed what to do in the event they are approached by a stranger.

